

RESTAURANT REGISTRATION FORM

2008 Philadelphia Hospitality Expo & "Taste of Philadelphia"

Monday, March 10, 2008 – The Union League

140 S. Broad Street, Philadelphia

4:00 p.m. to 8:00 p.m.

GREATER PHILADELPHIA
HOTEL ASSOCIATION



Restaurant Name: _____

Contact Name: _____

Phone: _____ E-mail: _____

Names attending the show: _____

We will be preparing the following dish: _____

We will require the following equipment: _____

Important Information

Date March 10, 2008 at The Union League, 140 South Broad Street, Philadelphia, PA from 4:00PM to 8:00PM. Entire Second Floor...over 10,100 sq. ft.

Cost **There is no table cost to restaurants...** All that you will need to bring is delicious product and any appropriate help for your station. Menu items will be decided by each chef. The Union League will provide heat lamps, portable stoves, plates, napkins wastebaskets and anything else needed for your station. We will certainly offer help loading and unloading stations.

F&B Open bar and great food stations included.

Booths 8" x 8" foot booth with skirted table. Electricity is included, if needed. Booths of similar companies will be separated

Load In Load in will begin at 9:00 a.m. There is only (1) one freight elevator; load in times will be assigned by the League on a first come, first served basis. The receiving area is located on Moravian Street on the south side of the League. Load-in will only be allowed through this door. Please bring a hand truck or flat bed truck. All vendors must be set up and ready by 3:00 p.m. **The Union League's representative for load-in will be TiGi George – he can be reached at 215-587-6449. He will be scheduling with vendors.**

You can drop off the contents of your booth on Sunday, March 9th between the hours of 10:00AM and 4:00PM. Call TiGi to make arrangements.

Insurance Vendors must provide a certificate of insurance and sign release of liability prior to load in. Please fax certificate of liability to Mary Orme at 215-851-8799 by Friday, February 29, 2008.

Parking The League's parking lot is located on Sansom Street on the north side of the League across from the League's side entrance. Normal sized cargo vans fit in the parking lot. Truck parking (vehicles over 7' high) can park at a surface lot on the corner of Broad and Pine Street, about five blocks away.

Questions Call Jennifer Gallagher at 215-587-6441.